

Name: _____

Score: _____

Research Process Rubric: Grades 3-4

	1--Beginner	2--Developing	3--Proficient	4--Exemplary	Comments
Focus <ul style="list-style-type: none"> • Topic • Research Questions 	Student does not use questions provided by teacher-librarian.	Student uses questions generated by teacher-librarian.	With guidance from teacher-librarian student generates questions on topic.	Student independently generates one or more research question on topic.	
Organization <ul style="list-style-type: none"> • Topic • Graphic Organizer 	Student does not use organizer.	Student uses organizer with guidance from teacher-librarian. Content may be incomplete.	Student uses organizer with guidance from teacher-librarian. Content is complete.	Student uses organizer completely and accurately. Supporting details are included.	
Sources <ul style="list-style-type: none"> • Significant • Varied • Print or digital 	Student is unable to locate sources with assistance from teacher-librarian.	Student locates some sources with assistance from teacher-librarian.	Student locates a source independently.	Student independently locates relevant resources using search criteria. Demonstrates an understanding of reliable sources	
Note Taking <ul style="list-style-type: none"> • Selecting information • Paraphrasing • Summarizing 	Student is unable to gather information with assistance.	Student gathers information with assistance. Details taken directly from sources.	Student gathers information with minimal assistance.	Student gathers information independently with accuracy, detail and understanding.	
Documenting Sources <ul style="list-style-type: none"> • Simple Citation 	Student unable to document sources with assistance.	Student lists some details regarding sources.	Most source information is listed by student, but may be incomplete.	Source information is listed by student accurately and complete.	
Time Management <ul style="list-style-type: none"> • Deadlines • Time on Task 	Student fails to meet any time deadlines. Work not complete.	Student needs repeated directions to focus attention. Work may not be complete.	Student needs time and focus reminders, but work is complete and most deadlines met.	Minimal time reminders are necessary and work is completed on time. Student meets all deadlines.	