

Division of Academic Services
Special Programs

2024-2025
Standard Grading Weights

STANDARD GRADING

| CATEGORY | PURPOSE | EXAMPLES |
|--|--|--|
| TESTS | Summative Assessment | Paper & pencil, online, performance based, project based, extended written response, etc. |
| QUIZZES | Progress Monitoring | Paper & pencil, oral presentation, online, etc. |
| CLASSWORK/HOMEWORK | Check for Understanding Inform Instruction | Written, oral, task based, performance based, digital, interactive notebook, journal response, etc. |
| BENCHMARK | Student Proficiency Alignment Between Curriculum and Instruction | Provided by Academic Services |
| PARTICIPATION/CLASSROOM RESPONSIBILITIES | Student Engagement Alternative Opportunities to Demonstrate Proficiency | Class notes, multiple response strategies, performance tasks, google classroom, responders, “clickers” poll everywhere, etc. |

Special Education Grading Guidelines

When a special education student is exempt from Benchmark Assessments, their IEP goals and objectives should be used when determining grade percentages.

Student Grading Guidelines for Multilingual Learners Grades K-12

Considerations for ESL Grading and Progress Monitoring

The goal of these guidelines is to increase the linguistic and academic abilities of students, with a shared responsibility between teachers and district leaders for the learning outcomes, set students up for success, and give them a positive feeling of achievement if they are working hard in class.

- Multilingual Learners (ML) proficiency levels range from 1-6, beginning at the non-verbal and word level, and incrementally progressing towards grade proficiency. See the “[Can Do Descriptors](#)” for information (WIDA, 2020)
- These recommendations are for all MLs receiving ESL instructional services. MLs receiving native language instruction must receive a grade for Language Arts illustrating their growth in this area as well.
- When determining which level to place a student, consider level of proficiency, grade level expectations, native language skills, class placement, program structure, and other contributing factors.
- Content area teachers should work in consultation with ESL teachers to evaluate student performance.
- See “Overall Score” on the WIDA ACCESS 2.0 for ELLs score report for a student’s proficiency level available in [Link It](#).
- All MLs:
 - Grades K-2 Multilingual Learners must receive a standard based score. (All ESL must be scheduled as a push-in model)
 - Grades 3-12 Multilingual Learners must receive a letter grade for all content areas.
 - Supplemental ESL (Pull-Out Gr. 6-12) will provide a letter grade.
 - Pass/Fail and Language Barrier are not permissible grades.

GRADES 3-5

Standard Grading Weights

GRADES 3-5 ELA and MATH

| CATEGORY WEIGHT | MINIMUM REQUIRED |
|---|------------------|
| TESTS 30% | 3 |
| QUIZZES 20% | 5 |
| CLASSWORK 25% | 10 |
| HOMEWORK 15% | |
| PARTICIPATION CLASSROOM RESPONSIBILITIES 10% | 4 |
| TOTAL | 22 |

The Unit Assessments should be averaged in as one of the marking period tests for the marking period in which they are administered.

GRADES 3-5 SCIENCE

| CATEGORY WEIGHT | MINIMUM REQUIRED |
|---|------------------|
| SUMMATIVE ASSESSMENTS 50% | 3 |
| I-CHECK REVISIONS 10% | 2 |
| CLASSWORK 20% | 10 |
| HOMEWORK 10% | |
| PARTICIPATION CLASSROOM RESPONSIBILITIES 10% | 4 |
| TOTAL | 19 |

The Unit Assessments should be averaged in as one of the marking period tests for the marking period in which they are administered.

GRADES 3-5 SOCIAL STUDIES

| CATEGORY WEIGHT | MINIMUM REQUIRED |
|---|------------------|
| TESTS/PROJECTS 40% | 3 |
| QUIZZES 20% | 2 |
| CLASSWORK 20% | 8 |
| HOMEWORK 10% | |
| PARTICIPATION CLASSROOM RESPONSIBILITIES 10% | 4 |
| TOTAL | 17 |

GRADES 6-8

Standard Grading Weights

GRADES 6-8 ELA and MATH

| CATEGORY WEIGHT | MINIMUM REQUIRED |
|--|------------------|
| TESTS 30% | 3 |
| QUIZZES 20% | 5 |
| CLASSWORK 25% | 15 |
| HOMEWORK 15% | |
| PARTICIPATION CLASSROOM RESPONSIBILITIES 10% | 1 |
| TOTAL | 24 |

The Unit Assessments should be averaged in as one of the marking period tests for the marking period in which they are administered.

GRADES 6-8 SCIENCE

| CATEGORY WEIGHT | MINIMUM REQUIRED |
|---|------------------|
| SUMMATIVE ASSESSMENTS 50% | 3 |
| I-CHECK REVISIONS 10% | 3 |
| CLASSWORK 20% | 10 |
| HOMEWORK 10% | |
| PARTICIPATION CLASSROOM RESPONSIBILITIES 10% | 4 |
| TOTAL | 20 |

The Unit Assessments should be averaged in as one of the marking period tests for the marking period in which they are administered.

GRADES 6-8 SOCIAL STUDIES

| CATEGORY WEIGHT | MINIMUM REQUIRED |
|---|------------------|
| TESTS/PROJECTS 40% | 3 |
| QUIZZES 20% | 2 |
| CLASSWORK 20% | 8 |
| HOMEWORK 10% | |
| PARTICIPATION CLASSROOM RESPONSIBILITIES 10% | 4 |
| TOTAL | 17 |

GRADES 9-12

NON-AP COURSES
AP/IB COURSES

High School Midterm and Final Exams

- All full year courses will have teacher created midterm and final exams with the exception of Algebra I which will have a district created assessment
- Half year courses will have a teacher created final exam only
- Each exam will be weighted 10% of the final grade for students

| | Marking Period 1 | Marking Period 2 | Mid Term | Marking Period 3 | Marking Period 4 | Final Exam |
|--------------------|------------------|------------------|----------|------------------|------------------|------------|
| Full Year Course | 20% | 20% | 10% | 20% | 20% | 10% |
| Half Year Course | 45% | 45% | | | | 10% |
| Physical Education | 30% | 30% | | 30% | | 10% |
| Health | 90% | | | | | 10% |

GRADES 9-12 NON-AP COURSES

| CATEGORY WEIGHT | MINIMUM REQUIRED |
|--|------------------|
| TESTS 30% | 2 |
| STANDARDS BASED PERFORMANCE TASKS 30% | 3 |
| CLASSWORK HOMEWORK 15% | 10 |
| QUIZZES 15% | 2 |
| PARTICIPATION CLASSROOM RESPONSIBILITIES 10% | 4 |
| TOTAL | 21 |

- ❖ Includes: Most Credit Bearing Courses
- ❖ Exempt: Structured Learning Experiences (SLES)

GRADES 9-12 AP/IB COURSES

| CATEGORY WEIGHT | MINIMUM REQUIRED |
|--|------------------|
| TESTS 40% | 2 |
| STANDARDS BASED PERFORMANCE TASKS 30% | 3 |
| CLASSWORK HOMEWORK 10% | 10 |
| QUIZZES 10% | 2 |
| PARTICIPATION CLASSROOM RESPONSIBILITIES 10% | 4 |
| TOTAL | 21 |

Standard Grading Weights for Art



Grades K-8 Art

| Category | Percentage | Notes | Minimum Required |
|---|------------|---|------------------|
| Classwork/Participation | 50% | Engagement and participation is expected during each art class. Grades will be based on a rubric and should be reflective of effort and completion rather than accuracy. A minimum of 3 assignments will be included in the marking period average. | 3 |
| Standard Based Project | 40% | The skill of creating a visual display through the use of various artistic mediums will be assessed through a student demonstration of that learning. Grades will be based on a rubric and should be reflective of effort and completion. A minimum of 2 demonstrations will be included in the marking period average. | 2 |
| Tests/Quizzes – Varied concepts/skills assessments and/or journal entries | 10% | The skill of describing/identifying what you know about visual arts concepts will be assessed a minimum of 1 time within the marking period. | 1 |

Grades 9-12 Art

| Category | Percentage | Notes | Minimum Required |
|---|------------|---|------------------|
| Classwork/Participation | 20% | Engagement and participation is expected during each art class. Grades will be based on a rubric and should be reflective of effort and completion rather than accuracy. A minimum of 8 assignments will be included in the marking period average. | 8 |
| Standard Based Project | 60% | The skill of creating a visual display through the use of various artistic mediums will be assessed through a student demonstration of that learning. Grades will be based on a rubric and should be reflective of effort and completion. A minimum of 4 demonstrations will be included in the marking period average. | 4 |
| Tests/Quizzes – Varied concepts/skills assessments and/or journal entries | 20% | The skill of describing/identifying what you know about visual arts concepts will be assessed a minimum of 4 times within the marking period. | 4 |

Standard Grading Weights for Music



Grades K-8 Music

| Category | Percentage | Notes | Minimum Required |
|--|------------|---|------------------|
| Classwork/Participation | 50% | Classwork and participation is expected during each vocal and/or instrumental music class. Grades will be based on a rubric and should be reflective of effort and completion rather than accuracy. A minimum of 3 assignments will be included in the marking period average. | 3 |
| Standard Based Performance | 40% | The skill of making music either vocally or instrumentally will be assessed through a student demonstration of that learning. Grades will be based on a rubric and should be reflective of effort and completion. A minimum of 2 demonstrations will be included in the marking period average. | 2 |
| Tests/Quizzes – Varied formative assessments | 10% | The skill of describing/identifying what you know about music will be assessed a minimum of 1 time within the marking period. | 1 |

Grades 9-12 Music

| Category | Percentage | Notes | Minimum Required |
|---|------------|---|------------------|
| Classwork/Homework/ Participation | 40% | Classwork and participation is expected during each vocal and/or instrumental music class. Grades will be based on a rubric and should be reflective of effort and completion rather than accuracy. A minimum of 8 assignments will be included in the marking period average. | 8 |
| Standard Based Performance | 40% | The skill of making music either vocally or instrumentally will be assessed through a student demonstration of that learning. Grades will be based on a rubric and should be reflective of effort and completion. A minimum of 4 demonstrations will be included in the marking period average. | 4 |
| Tests/Quizzes – Varied formative assessments | 20% | The skill of describing/identifying what you know about music will be assessed a minimum of 4 times within the marking period. | 4 |

Standard Grading Weights for Physical Education & Health



Grades 3-5

Physical Education & Health

| Physical Education | | |
|--------------------|------------|---------------------|
| Category | Percentage | Minimum Required |
| Prep/Participation | 70% | 1 per days serviced |
| Sportsmanship | 15% | 1 per unit/activity |
| Assessments | 15% | 1 per unit/activity |

| Health | | |
|-------------------------|------------|------------------|
| Category | Percentage | Minimum Required |
| Tests | 20% | 2 |
| Quizzes | 10% | 2 |
| Homework | 10% | 3 |
| Projects | 10% | 1 |
| Classwork/Participation | 50% | 4 |

Grades 6-8

Physical Education & Health

| Physical Education | | |
|--------------------|------------|---------------------|
| Category | Percentage | Minimum Required |
| Prep/Participation | 70% | 1 per days serviced |
| Sportsmanship | 15% | 1 per unit/activity |
| Assessments | 15% | 1 per unit/activity |

| Health | | |
|-------------------------|------------|------------------|
| Category | Percentage | Minimum Required |
| Tests | 20% | 2 |
| Quizzes | 10% | 2 |
| Homework | 10% | 3 |
| Projects | 10% | 1 |
| Classwork/Participation | 50% | 4 |

Grades 9-12

Physical Education & Health

| Physical Education | | |
|--------------------|------------|---------------------|
| Category | Percentage | Minimum Required |
| Prep/Participation | 80% | 1 Daily Update |
| Sportsmanship | 10% | 1 per unit/activity |
| Assessments | 10% | 1 per unit/activity |

| Health | | |
|---|------------|------------------|
| Category | Percentage | Minimum Required |
| Tests | 30% | 2 |
| Quizzes | 15% | 2 |
| Projects | 15% | 1 |
| Classwork/Participation Classroom/Responsibilities Homework | 40% | 8 |

Grading Scale

| Marking Period Grade | Numerical Value | Weighted Value | Honors/Dual Enrollment Weighted Value | IB/Advanced Placement Weighted Value |
|----------------------|-----------------|----------------|---------------------------------------|--------------------------------------|
| A+ | 96-100 | 4.33 | 4.67 | 5.00 |
| A | 92-95 | 4.00 | 4.33 | 4.67 |
| A- | 90-91 | 3.67 | 4.00 | 4.33 |
| B+ | 86-89 | 3.33 | 3.67 | 4.00 |
| B | 82-85 | 3.00 | 3.33 | 3.67 |
| B- | 80-81 | 2.67 | 3.00 | 3.33 |
| C+ | 76-79 | 2.33 | 2.67 | 3.00 |
| C | 72-75 | 2.00 | 2.33 | 2.67 |
| C- | 70-71 | 1.67 | 2.00 | 2.33 |
| D+ | 67-69 | 1.33 | 1.67 | 2.00 |
| D | 63-66 | 1.00 | 1.33 | 1.67 |
| I | Incomplete | N/A | N/A | N/A |
| NG | No Grade | N/A | N/A | N/A |
| P | Passing | N/A | N/A | N/A |
| W | Withdrawal | N/A | N/A | N/A |

1. Student grade calculations are based on the ranges outlined in Policy/Regulation R2624.
2. Student final grades are based on marking period percent and not the alpha grade. Therefore, it is important to ensure that the marking period percent matches the marking period alpha grade based on Policy/Regulation R2624, or the student's final grade will reflect the lower marking period posted percent.

2024-2025 Teachers' Grading Timeline

| | Grade Input Window Opens | Teacher Grade Input Complete | Grade Input Window Closes - Verify Grades Posted (3:00 pm) | Post to Portal/Distribution |
|--|--------------------------|------------------------------|--|--|
| 1st Marking Period - Closes Friday, November 15, 2024 | | | | |
| Progress Reports | Wednesday, October 2 | Tuesday, October 9 | Thursday, October 10 | Friday, October 11 |
| Report Cards | Thursday, November 14 | Friday, November 22 | Tuesday, November 26 | Tuesday, December 3 (MS/HS) Thursday, December 5 (ES) |
| 2nd Marking Period - Closes Friday, January 31, 2025 | | | | |
| Progress Reports | Monday, December 9 | Friday, December 13 | Monday, December 16 | Tuesday, December 17 |
| Report Cards | Thursday, January 30 | Thursday, February 6 | Friday, February 7 | Tuesday, February 11 (MS/HS) Thursday, February 13 (ES) |
| 3rd Marking Period - Closes Tuesday, April 8, 2025 | | | | |
| Progress Reports | Friday, February 21 | Thursday, February 27 | Friday, February 28 | Monday, March 3 |
| Report Cards | Monday, April 7 | Wednesday, April 23 | Friday, April 25 | Tuesday, April 29 (ES) Thursday, May 1 (MS/HS) |
| 4th Marking Period - Closes Friday, June 13, 2025 | | | | |
| Progress Reports | Thursday, May 1 | Wednesday, May 7 | Thursday, May 8 | Friday, May 9 |
| Report Cards | Tuesday, June 10 | Monday, June 16 | Tuesday, June 17 | Friday, June 20 |

Grade Change Request Process

- Grade change requests must be received within two grading cycles of the requested change.
- All grade change requests must be submitted through Versiform.
- MIS will make the changes after the Versiform request is approved in the following order:
 - Principal
 - Assistant Superintendent
- The Versiform request can be rejected if information is missing or incomplete by the MIS Department, the Principal or the Assistant Superintendent.
- Contact the Help Desk to obtain access to the Versiform Portal.
- The webpage is available through the Staff home page or by accessing the following link:
 - <https://pps.versiform.net/>