

Department of Central Registration

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Superintendent

**Registration Information - Kindergarten through 12th Grade**

**Student Registration Requirements:**

* Student must be accompanied by their parent or legal guardian, when registering.
* Student must reside in Paterson
* Student must be 5 years of age on or before October 31 to be enrolled in Kindergarten
* Individuals registering a student, other than the student’s natural parent, must provide legal proof of guardianship
* Call 973-321-2501 for additional information

**Mandatory Documents:**

* **(2)** Proofs of Address for parent/legal guardian**:** Proof of address **must** be current, within **30 days** of registration.Must present at least **ONE** primary document and one secondary document from the list provided below:

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| **PRIMARY DOCUMENT** | **SECONDARY DOCUMENT** |
| * PSE&G Bill * Cable Bill * NJ Driver’s License, State ID or NJ Vehicle Registration * House Deed * Consulate ID * Dated letter from the Board of Social Services | * Lease Agreement, must be signed by Landlord and Tenant(s) * Bank Statement * Phone Bill * Credit Card Bill * Employee Paystub |

* Student’s original birth certificate
* Student’s immunization record
* District approved physical examination form
* Photo ID of parent/guardian
* Legal guardianship paperwork, if applicable
* IEP and/or 504 (if applicable)
* Transfer, Transcripts or last Report Card (grades 1 through 12)
* Registration Form
* Home Language Survey
* **Student must be present**